

EMERGENT

MANAGEMENT ACCOUNTANT

ABOUT US:

Emergent Games and our sister company Maze Theory are pushing the boundaries of interactive and immersive character-based story telling. We are entering a phase of significant growth with expansion of our exciting products across a range of platforms focusing on XR (VR and AR) and Web 3.0 gaming.

We offer a friendly, inclusive environment within a growing business where you can learn and grow, along the way. The role would best suit a candidate with some experience of a similar role in a small / entrepreneurial business or someone with ambition and an eye for opportunity. As we're a growing business, we're looking for someone who is happy to roll their sleeves up and make things happen.

ABOUT YOU:

You will be responsible for establishing and running the day-to-day finance function at Emergent as we put our growth plans into effect. You'll be looking for an opportunity to work to your strengths in an environment designed to set you up for success.

We want to make Emergent a fantastic place to work and to build a great team, where people are challenged to do their best work, and where everyone can make a difference.

You will work in close partnership with Heads of Departments and Senior Managers as well as key stakeholders to make this happen. Reporting to the Finance Director, you'll strive to ensure that the finance framework runs like a well-oiled machine.

To tell better stories and create inclusive experiences we welcome everyone, especially from under-represented people in our industry whose stories aren't told often enough. Our research has suggested that sometimes people from underrepresented groups are less likely to apply to roles unless they meet every single listed requirement. At Emergent we are dedicated to building a diverse and inclusive working environment, who you are will always deserve our consideration and recognition, your application is welcome.

Emergent is a diverse and eclectic bunch of people, we subscribe to some core business values. If you feel you can also get behind these, please apply:

- ❖ We are optimistic & brave
- ❖ We are honest & open
- ❖ We take ownership & responsibility

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YOUR STRENGTHS:

Working with our people and the senior team across the business, you'll help contribute to the success of the studio. We're looking for someone who shows and uses the following strengths:

- **Self-Improvement** - You will have completed AAT level 4 as a minimum and potentially be studying ACCA/CIMA/ACA.
- **Self-Confidence** - You have a strong belief in yourself and your abilities to accomplish tasks and goals.
- **Results focus** - Well-organised and process-driven, able to maintain a strong sense of focus on results, driving tasks and projects to completion.
- **Collaboration** – Using your excellent verbal and written communication and team management skills you work cooperatively with others to overcome conflict and build towards a common goal.
- **Resilience** - You're a good problem solver who deals effectively with setbacks and enjoys overcoming difficult challenges.
- **Flexibility** - Ability to manage your own time and work proactively. Able to work around the time of others you remain adaptable and flexible in the face of unfamiliar or changing situations.
- **Efficiency** – You're capable of handling multiple projects and workstreams simultaneously because you take a well-ordered and methodical approach to tasks to achieve planned outcomes.

Experience or exposure to the video games sector or creative tech sector would be useful but is not essential. Alternatively, a strong desire to pursue an opportunity in a scaling tech business would be welcomed.

YOUR RESPONSIBILITIES:

- **Ownership of all day-to-day finance tasks** - Working with the executive team and team leaders to ensure clarity.
- **Financial Processing** - Efficiently process payable invoices, credit card receipts and any other spend, raising purchase orders for external studio costs, where appropriate.
- **Leading the month-end process** – This will involve balance sheet reconciliations and reviews, and payroll reconciliations.

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- **Monthly revenue and cost reporting** – This will involve the preparation of monthly management reports for the budget holders and reporting to the joint venture partners.
- **Forecast updates** - Review and adjustment of the regular studio forecast updates based on monthly actuals and expected future spending.
- **Monthly variance analysis** - Comparing actuals versus forecast and budget for review by the Finance Director.
- **Monitoring and analysing overhead spend** - Ensuring good money is being spent in the right areas.
- **Supporting the Finance Director** - During key forecasting and budgeting periods, with oversight of headcount numbers.
- **Assisting the Finance Director** - developing and documenting business processes and accounting policies.
- **Provide useful data to aid decision making** - helping the company to scale effectively.
- **Supporting People Processes** – completing the new starter, recruitment, and leaver processes to ensure all the finance required tasks have been completed successfully.
- **Finance Champion** - Represent the business as a champion of Finance in your daily work and as an ambassador for the business externally.
- **General queries** - Supporting the wider business and people with general finance queries.
- **Communicating Change** - Be able to communicate at all levels in the company and to support business development and change.

BENEFITS:

- Salary up to £45,000
- Remote-first Studio
- Pension scheme
- Potential share option scheme
- Unlimited holidays
- Monthly workplace wellbeing benefit scheme
- Regular team social events & studio summits and networking opportunities
- Working alongside a friendly, flexible, and highly talented team
- Opportunity to work on a new and exciting area of gaming